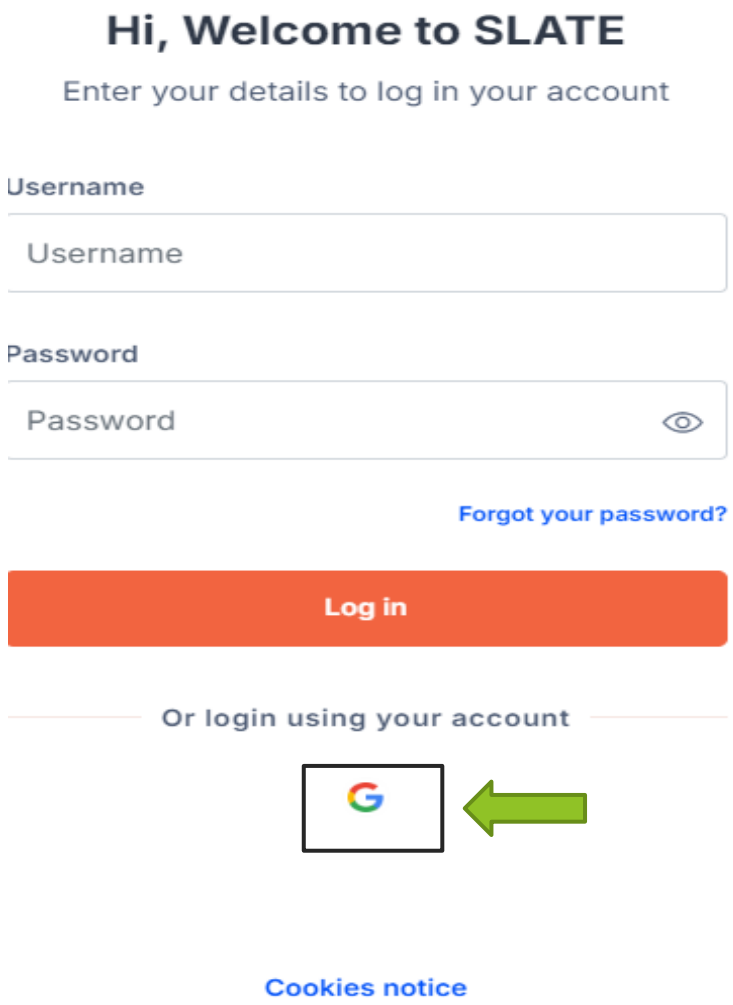
How to create Groups on Slate?

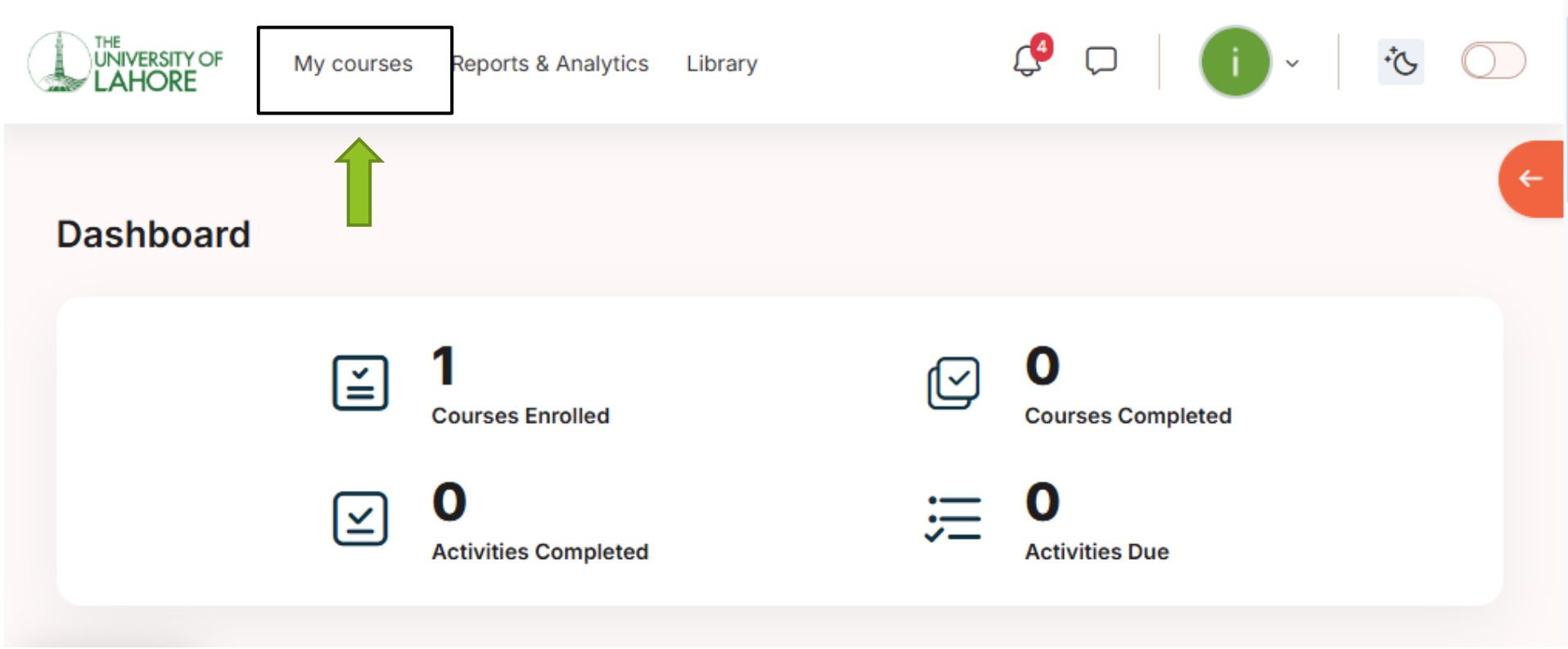
STEP#1

Click on **“Google Icon”** to login the slate.



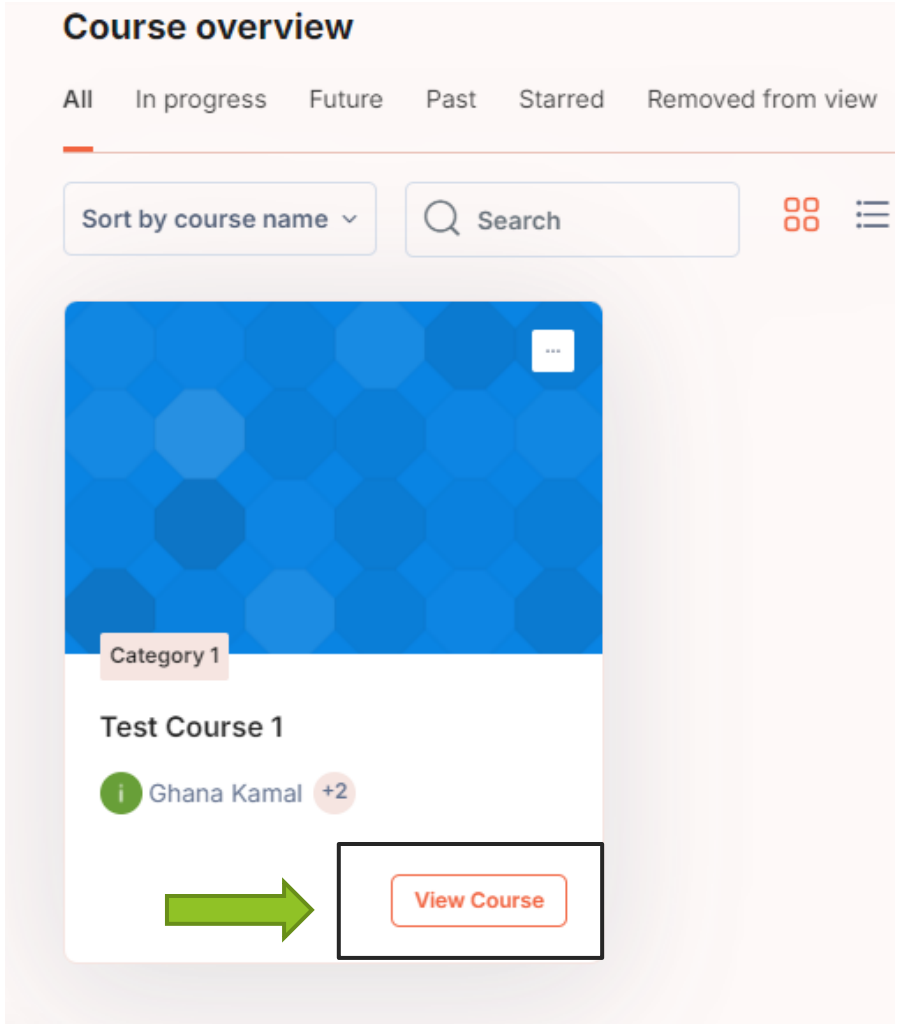
STEP#2

Click on **“My Courses”.**



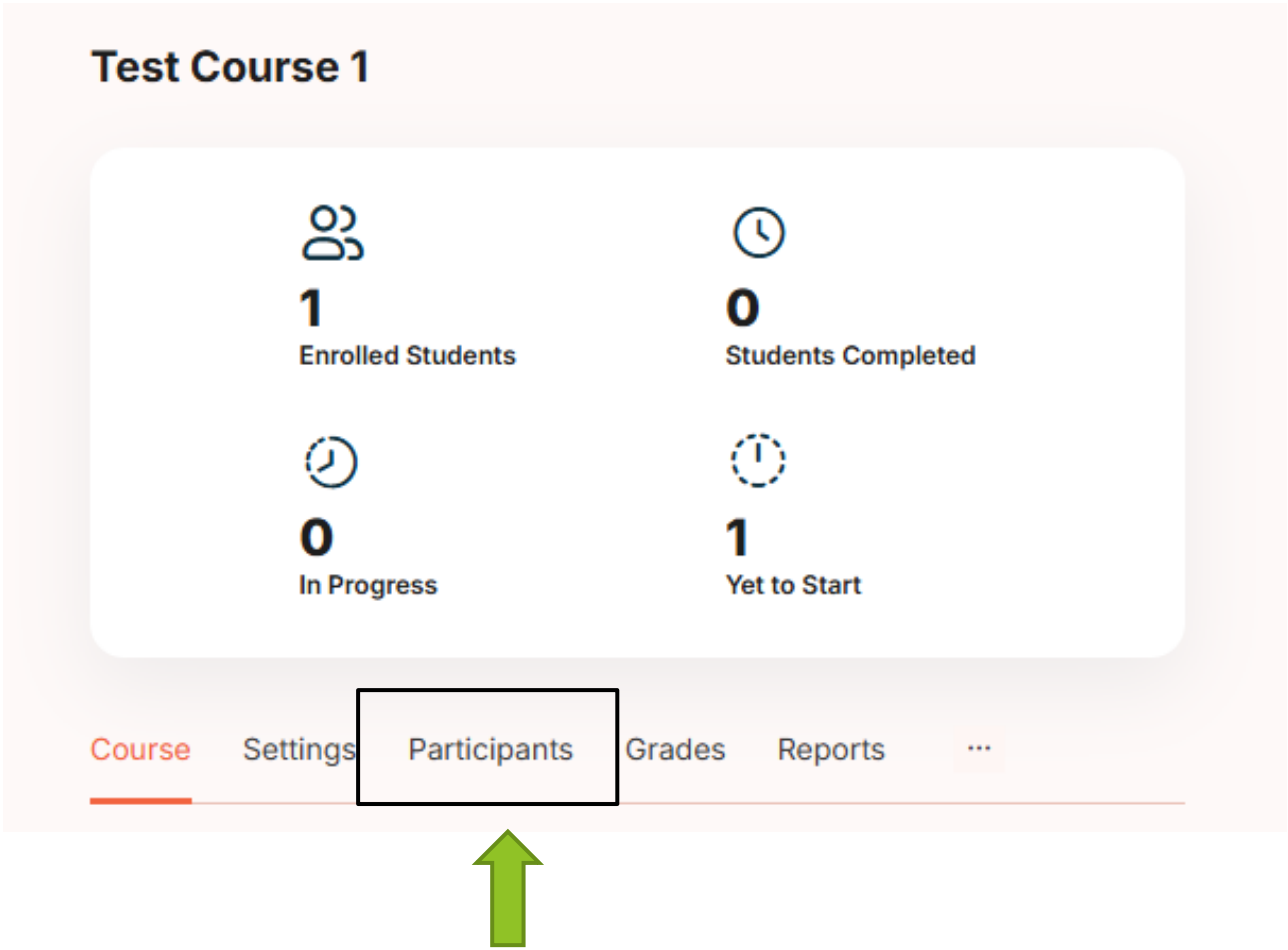
STEP#3

Click on **“View Course”.**



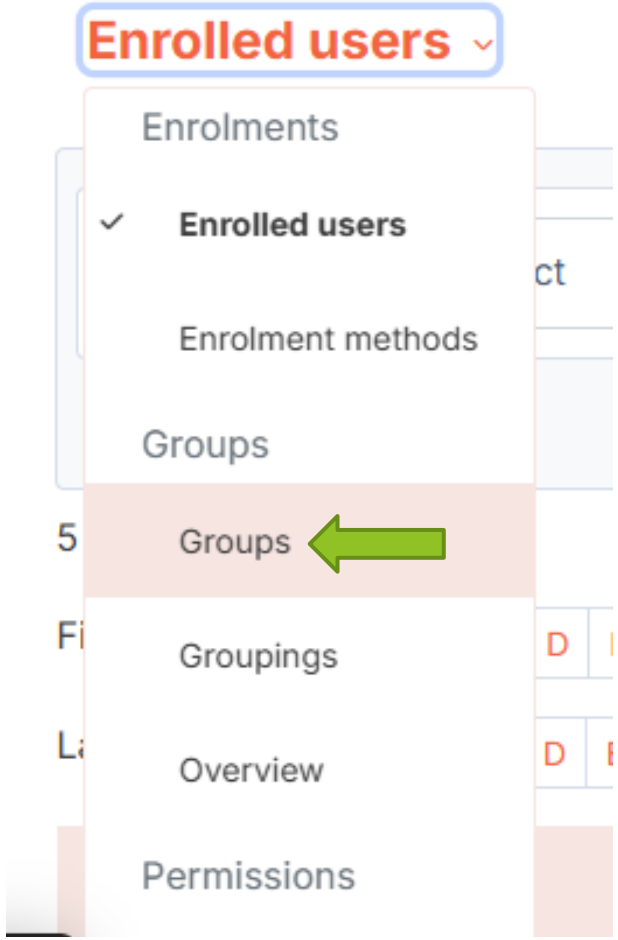
STEP#4

Click on **“Participants”.**



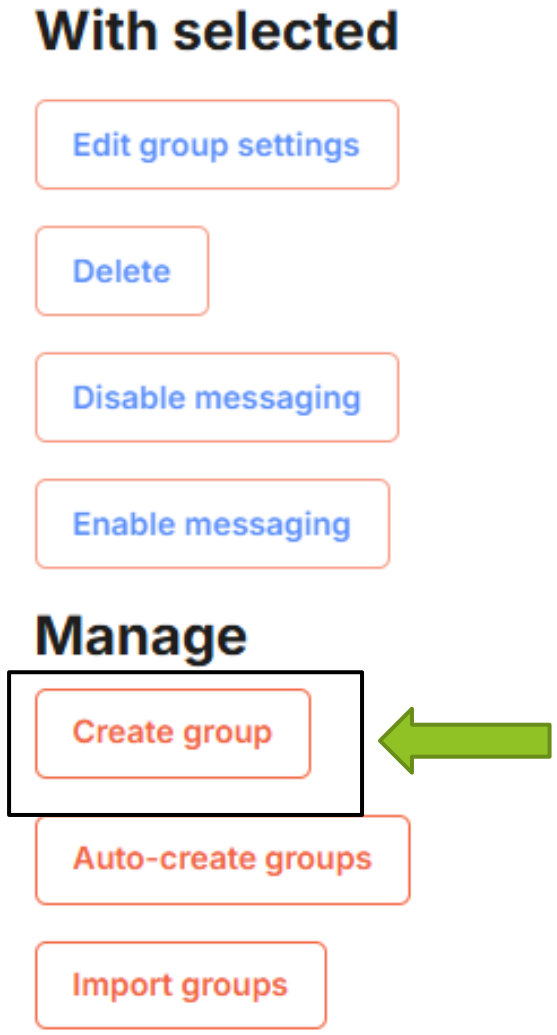
STEP#5

Click on **“Enrolled Users”** and then select the **“Groups”.**



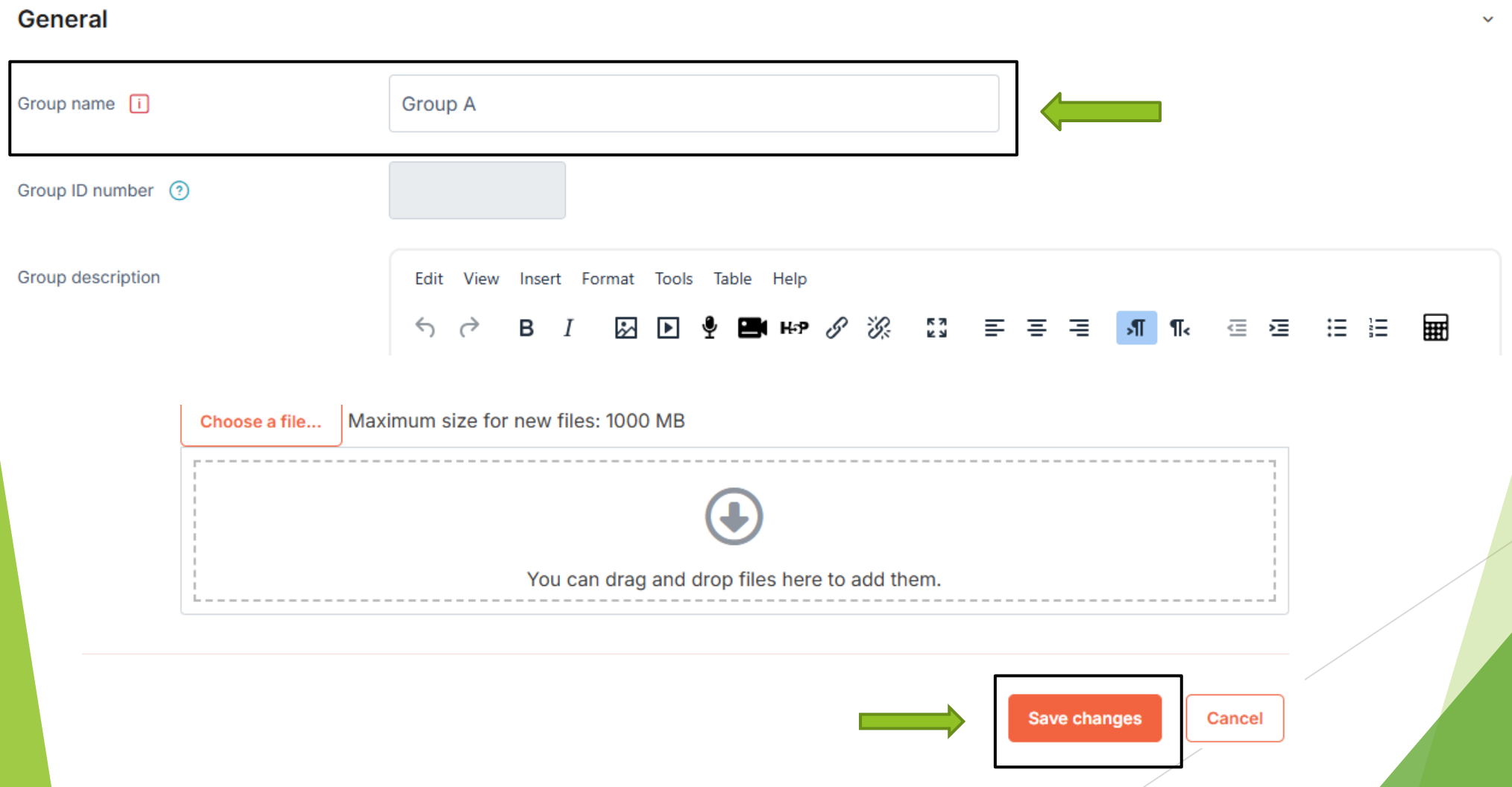
STEP#5

Scroll down and click on “**Create Group”.**



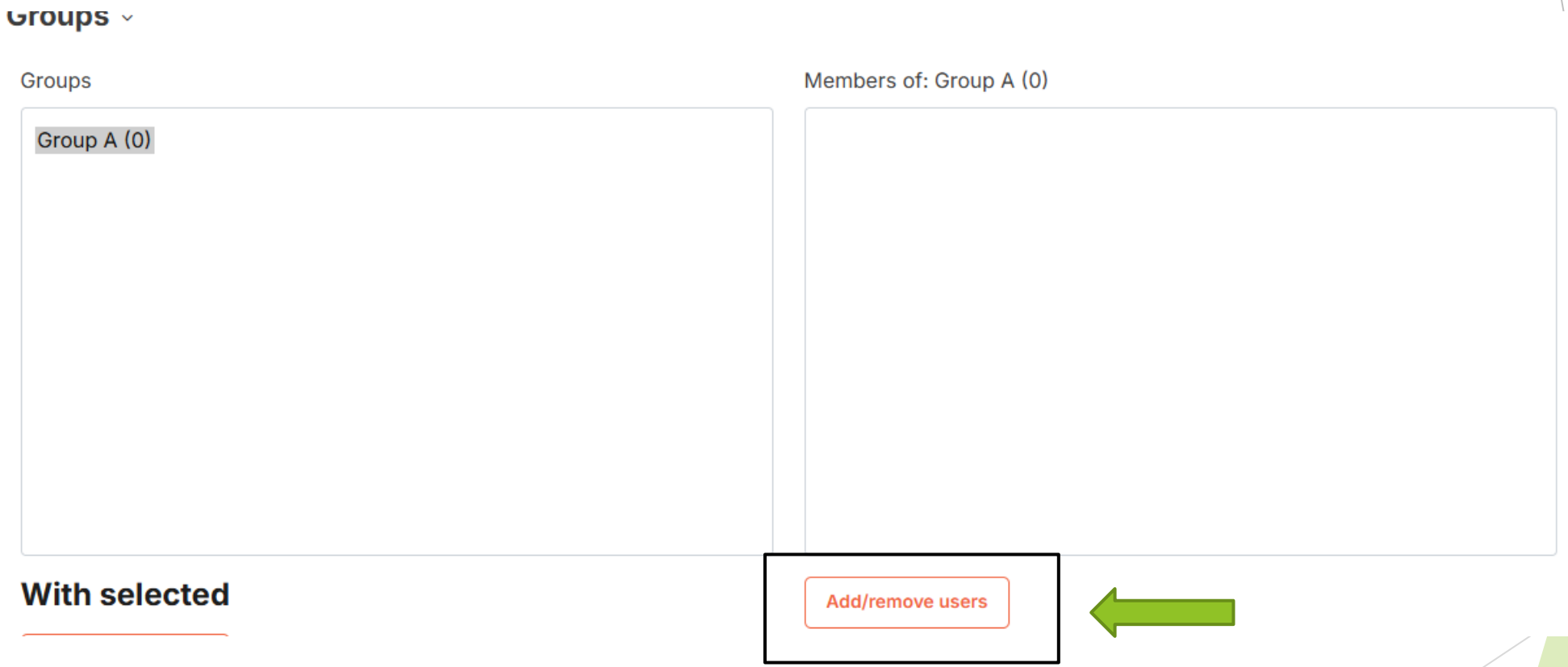
STEP#6

Add the “**Group Name”** then scroll down and select the “**Save Changes”.**



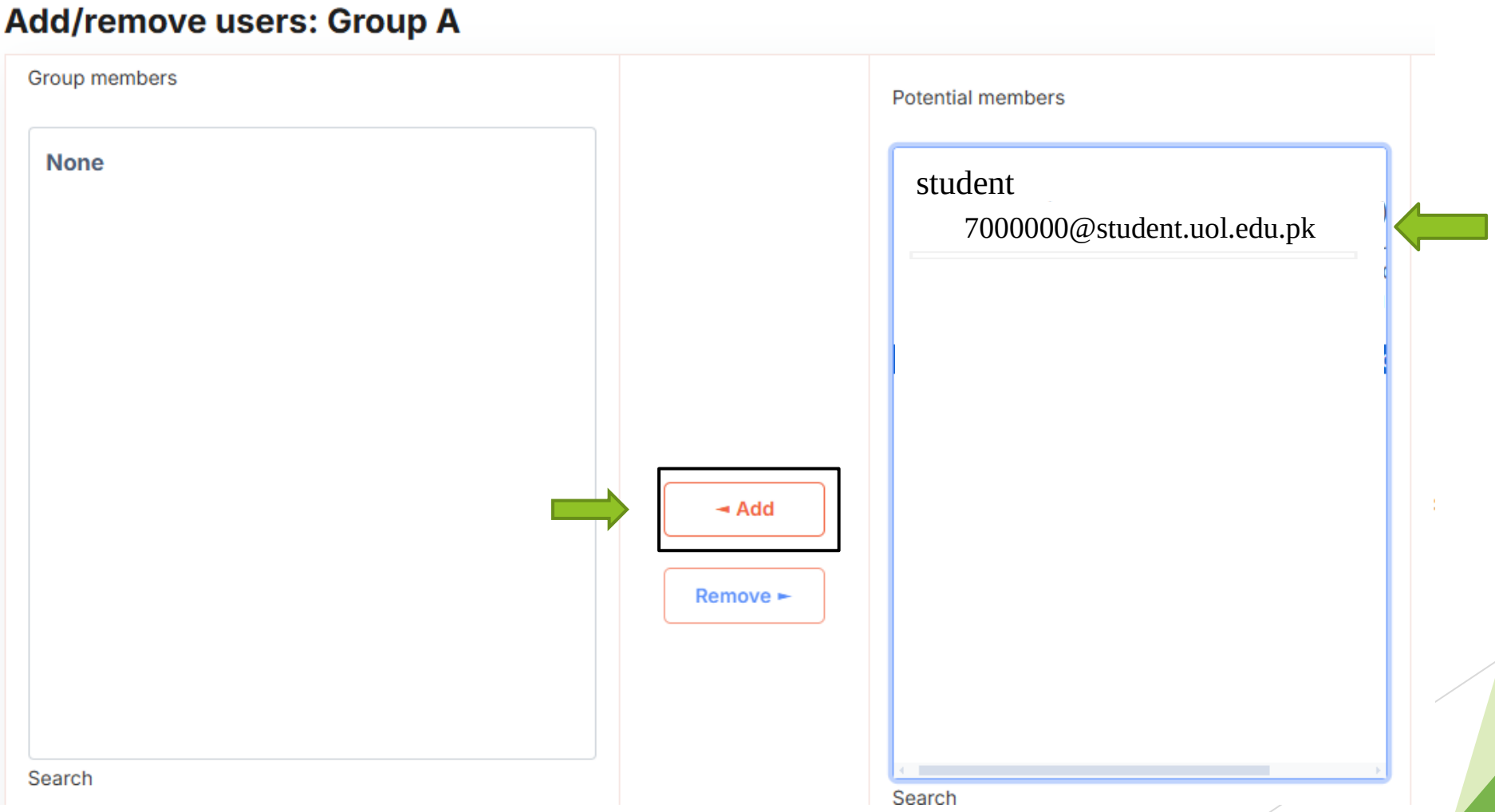
STEP#7

Your group is created. Now click on **“Add/remove users”**.



STEP#8

Select the “**student**” and then click on “**Add button**”.



STEP#9

Now you can verify the group names and number of students in each group.