

How to add week on Slate?

STEP#1

Click on “**Google Icon**” to login the slate.

Hi, Welcome to SLATE

Enter your details to log in your account

Username

Password



[Forgot your password?](#)

Log in

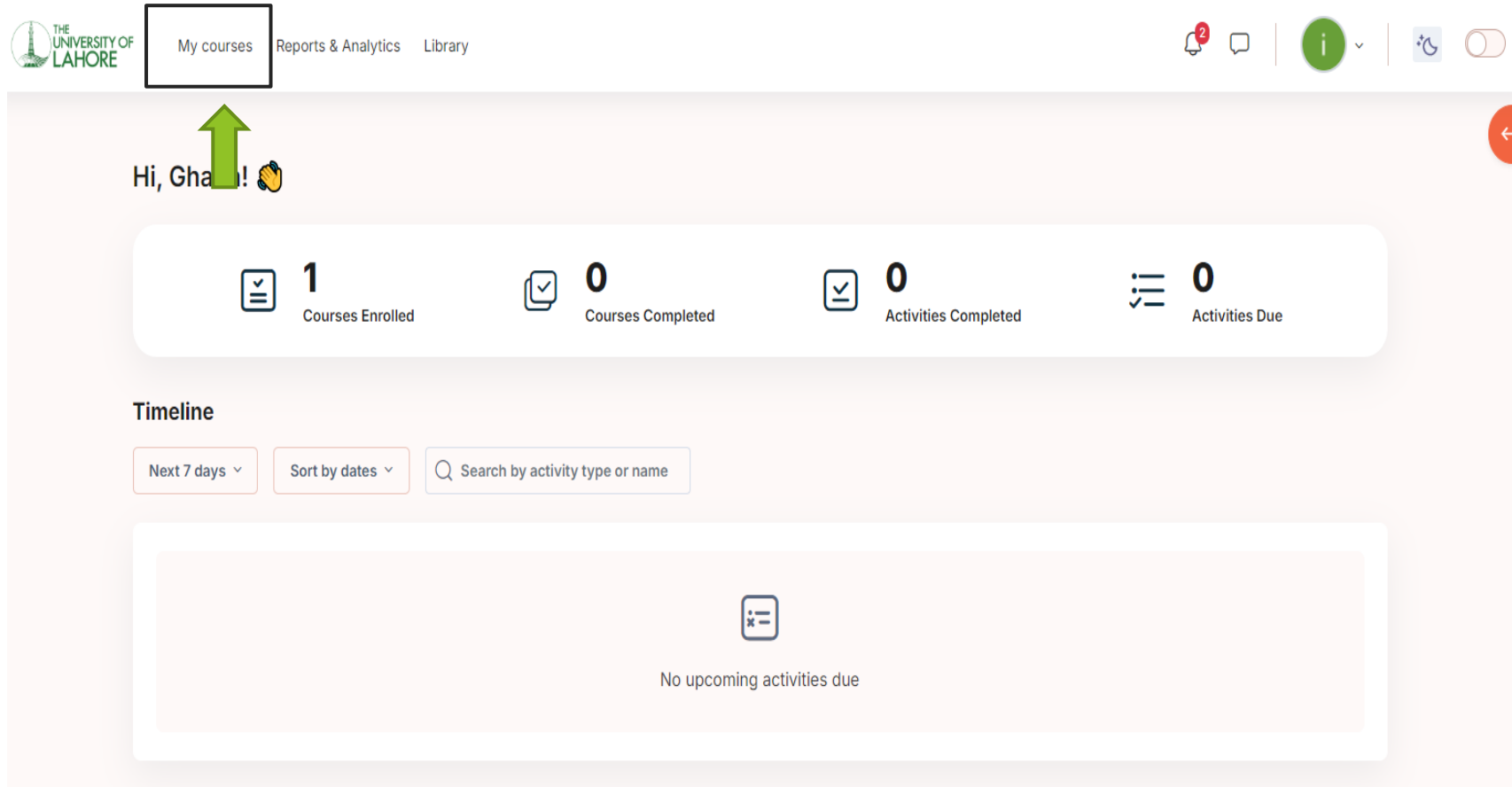
Or login using your account



[Cookies notice](#)

STEP#2

Click on “My Courses”.



The screenshot displays the user interface of The University of Lahore's Learning Management System (LMS). At the top left, the university's logo is visible. The navigation bar includes links for "My courses", "Reports & Analytics", and "Library". The "My courses" link is highlighted with a black border and a green arrow pointing to it. On the right side of the navigation bar, there are icons for notifications (with a red badge showing '2'), a chat bubble, a user profile (with a dropdown arrow), a settings gear, and a toggle switch. Below the navigation bar, a greeting "Hi, Ghazal!" is followed by a green arrow pointing upwards. The main content area features a summary row with four metrics: "1 Courses Enrolled" (with a calendar icon), "0 Courses Completed" (with a checkmark icon), "0 Activities Completed" (with a checkmark icon), and "0 Activities Due" (with a list icon). Below this, a "Timeline" section includes filters for "Next 7 days", "Sort by dates", and a search bar labeled "Search by activity type or name". A large empty box at the bottom contains a calendar icon and the text "No upcoming activities due".

THE UNIVERSITY OF LAHORE

My courses Reports & Analytics Library

Hi, Ghazal!

1 Courses Enrolled

0 Courses Completed

0 Activities Completed

0 Activities Due

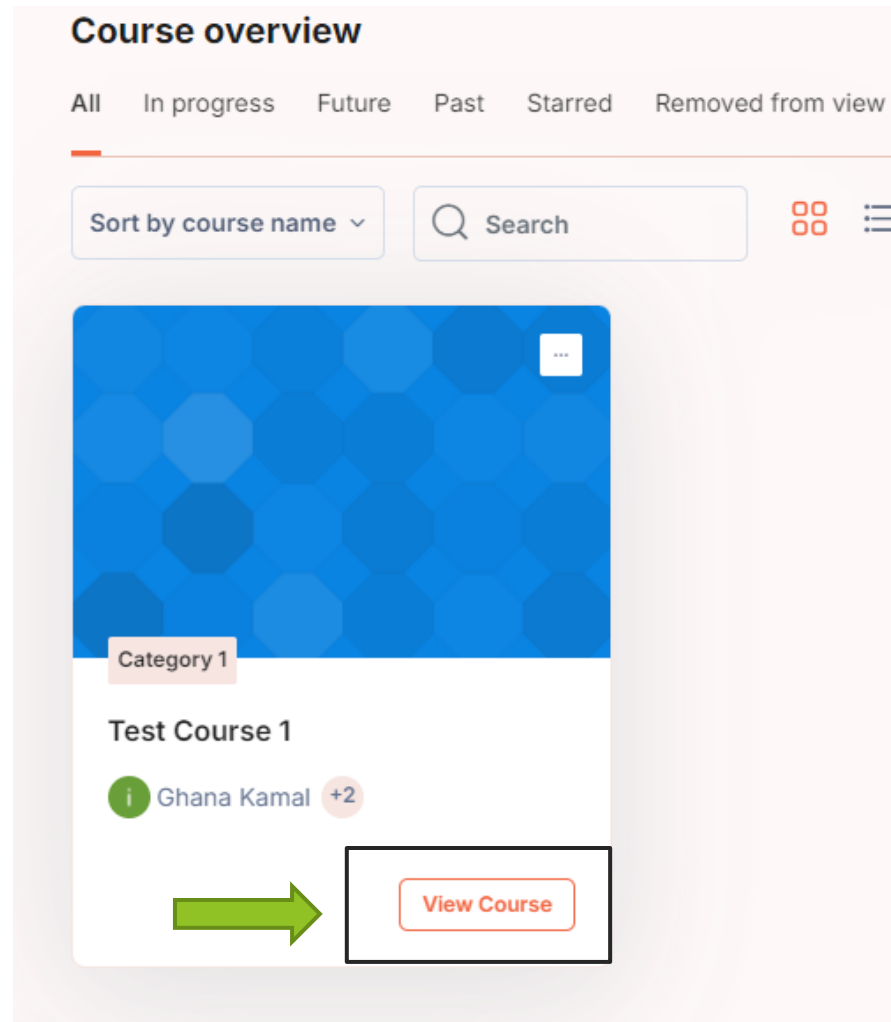
Timeline

Next 7 days Sort by dates Search by activity type or name

No upcoming activities due

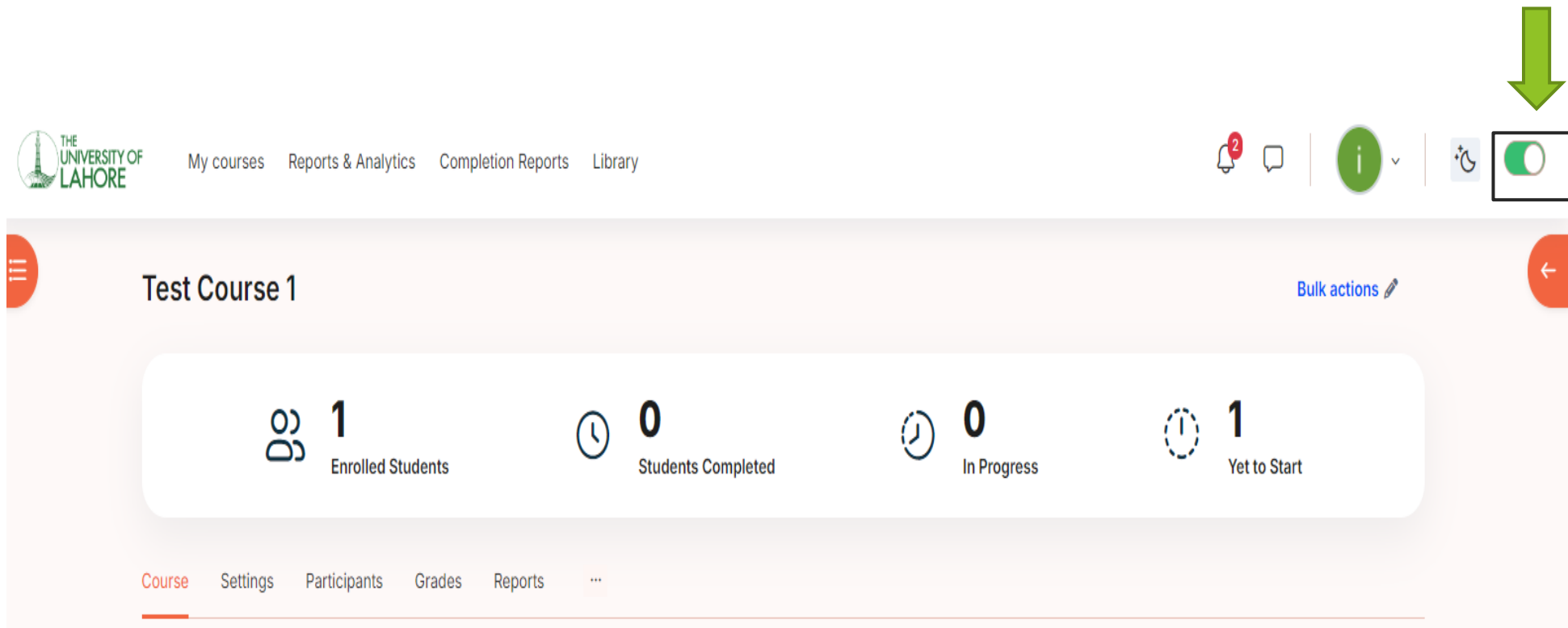
STEP#3

Click on “View Course”.



STEP#4

Turn on the “Edit Course”.



The screenshot shows the University of Lahore LMS interface. At the top, there is a navigation bar with links: My courses, Reports & Analytics, Completion Reports, and Library. On the right side of the navigation bar, there are icons for notifications (2), a chat bubble, a user profile, and a toggle switch. A green arrow points to the toggle switch, which is currently turned off. Below the navigation bar, the main content area is titled "Test Course 1". On the right side of this area, there is a "Bulk actions" link with a pencil icon. Below the title, there is a white box containing four statistics: 1 Enrolled Students, 0 Students Completed, 0 In Progress, and 1 Yet to Start. At the bottom, there is a navigation bar with tabs: Course, Settings, Participants, Grades, Reports, and a menu icon. The "Course" tab is currently selected.

Category	Count
Enrolled Students	1
Students Completed	0
In Progress	0
Yet to Start	1

STEP#4

Scroll down and click on “**Add Week**”.

