



## Manual for Faculty to Enter Grades

#### Open the site <u>hub.uol.edu.pk</u>.

🜔 Gujrat Campus X 🛁 Logon X		
← → C O Not secure   hub.uol.edu.pk/sap/bc/ui5_ui5/ui2/ushell/sh	ells/abap/Fiorilaunchpad.html	☆ :
화가 연변을 모임한 것을 가슴을 가 쉬었.	User	
[상품] 상태 (16) (동천 (3)	Password	
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	Protocol cannot be switched to HTTPS; HTTPS is not configured/active No switch to HTTPS occurred, so it is not secure to send a password	
	Log On	
해외에 문화된다. 그는 것이 있는 것	Change Password	
		2
SAP	Copyright © 2017 S	AP SE, All rights reserved.

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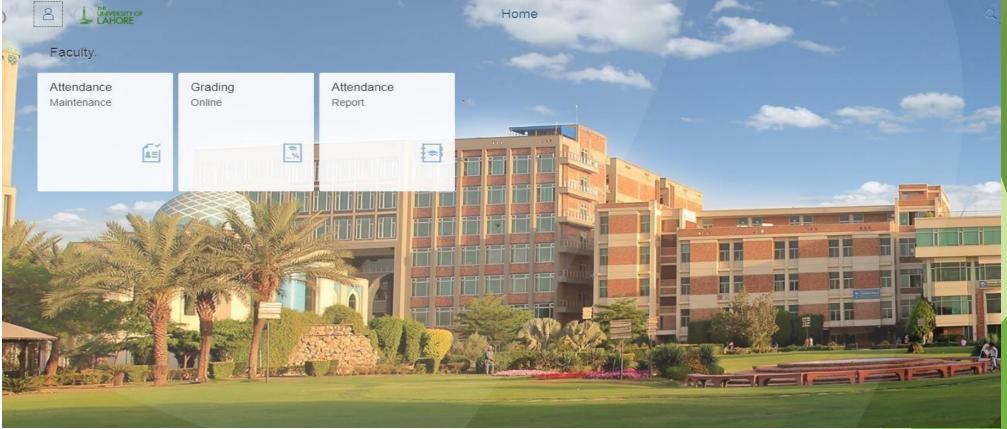
## At this page enter your Faculty Login and Password and click on Log On



	User Teacher Code	
	Password	
	Language EN - English •	
	Protocol cannot be switched to HTTPS; HTTPS is not configured/active No switch to HTTPS occurred, so it is not secure to send a password	
	Log On	
	Change Password	
		11/12
SAP		Copyright © 2017 SAP SE. All rights reserved.



# After logging on, you'll get the following page.



## Click on Grading Tab

#### Faculty. Attendance Grading Attendance Maintenance Online Report ĩ ₹ \_% The University of Lahore Prepared By: Adeel Akram

ERP Department, Lahore Campus

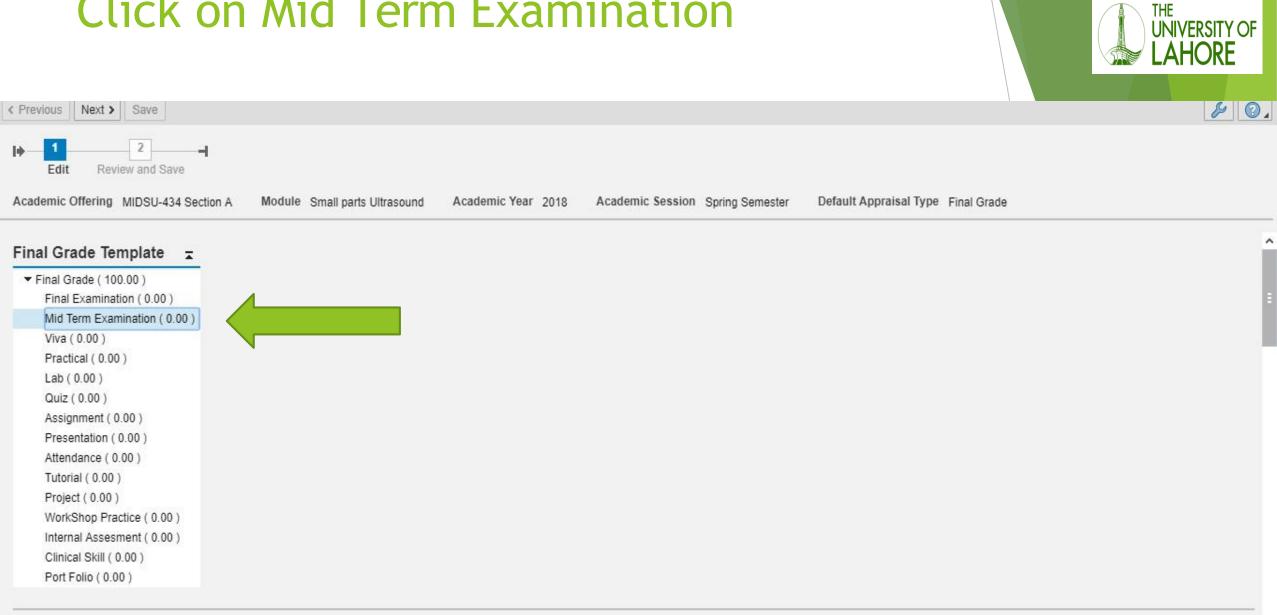
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### Select subject and click on start.

🗸 Cor	itinue					۶ 0,
Ac	cademic Year: 2018 🗸					
Acade	emic Session: Spring Semester 🗸					
Apply	j					
Star	rt <b>2</b>					
	Academic Offering	Module Abbreviation	Module	Academic Year	Academic Session	Appraisal Type
	MIDIR-433 Section A	MIDIR-433	Interventional Radiology	2018	Spring Semester	Final Grade
	MIDSU-434 Section A	MIDSU-434	Small parts Ultrasound	2018	Spring Semester	Final Grade
	MIDSU-434 Lab	MIDSU-434	Small parts Ultrasound	2018	Spring Semester	Final Grade
1	MIDIR-433 Lab	MIDIR-433	Interventional Radiology	2018	Spring Semester	Final Grade
	1					

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### **Click on Mid Term Examination**

## Enter weightage, then Select scale and Press "Enter.

( Previous | Next ) Save



& Q.

* Fieve	ous Next > Sa	ive											
IÞ	1 2 Edit Review a	nd Save											
Acade	mic Offering MID	SU-434 Section A Modu	ule Small p	arts Ultraso	und Acad	emic Year 201	8 Academic	Session Spring Ser	2	Default Appraisal	Type Final Grade		
Edit	Appraisals								5				^
App	aisal Overview								•		1		
View	[Standard View]	✓ Print Version	Export _	Calculate	Calculate All	Complete	Student Photo S	Select Scale:		Veight: 0.0	00		(i)
Ē	Student Number	Student Name	Grade	Scale		Appraisal Date	Appraisal Status	Appraisal Remarks	Weight	Booking Status	Appraiser	Fath./Husb. Name	
	70056368	Fatima Akbar		Max 25		11.05.2018	~	ri 🖌	25.00	Booked			
	70056461	Fatima Arfan		Max 25		11.05.2018	~	·	25.00	Booked			
	70057440	Muhammad Asghar		Max 25		11.05.2018		· ~	25.00	Booked			
	70058800	Nadia Bushra		Max 25		11.05.2018		· · ·	25.00	Booked			
	70056636	Nida Butt		Max 25		11.05.2018		. Y	25.00	Booked			
	70057429	Muhammad Farooq		Max 25		11.05.2018	~	ta 🛛 🗙	25.00	Booked			
	70056659	ZUGHLA IQBAL		Max 25		11.05.2018	~	~ <b>~</b>	25.00	Booked			
	70056552	Mariam Kaleem		Max 25		11.05.2018			25.00	Booked			
	70056605	Warda Mehak		Max 25		11.05.2018		. ¥	25.00	Booked			
	70056536	Maha Mir		Max 25		11.05.2018			25.00	Booked			
	70057641	Humayun Munir		Max 25		11.05.2018	v		25.00	Booked			
	70056688	RASBA NAEEM		Max 25		11.05.2018	~	· · · · ·	25.00	Booked			

Weightage represents percentage of Mid term out of 100%. For example, if weightage of mid term is 25%, then enter 25 in weightage column.

Scale represents the total marks of Mid term. For example, if total marks of mid term are 25, then select scale of max 25.



### Enter Marks and click enter.

< Preview	ous Next > Sa	ave										
IÞ—	1 2 Edit Review a											
Acade	mic Offering MID	SU-434 Section A Module	e pa	arts Ultrasoun	d Academic Year 2018	Academic S	ession Spring Seme	ster	Default Appraisal	Type Final Grade		
Edit	Appraisals											^
App	aisal Overview			7								
View	[Standard View]	✓ Print Version E		Calculate	Calculate All Complete	Student Photo Se	lect Scale:		✓ Weight: 0.	00		 
Ē	Student Number	Student Name	Grade	Scale	Appraisal Date	Appraisal Status	Appraisal Remarks	Weight	Booking Status	Appraiser	Fath./Husb. Name	
	70056368	Fatima Akbar	24.0	Max 25	11.05.2018	~	v	25.00	Booked	Muhammad Ahmad Naeem		
	70056461	Fatima Arfan	22.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70057440	Muhammad Asghar	21.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70058800	Nadia Bushra	23.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70056636	Nida Butt	20.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70057429	Muhammad Farooq	19.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70056659	ZUGHLA IQBAL	22.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70056552	Mariam Kaleem	18.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70056605	Warda Mehak	17.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70056536	Maha Mir	16.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70057641	Humayun Munir	18.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70056688	RASBA NAEEM	19.0	Max 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		
	70057402	SYED FAIZAN NAQVI	23.0	_] × 25	11.05.2018	~	~	25.00	Booked	Muhammad Ahmad Naeem		

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# For Final Exams Click on Final Examination.



< Previous	Next > Save					& Q,
I∳ 1 Edit	Review and Save					
Academic	Offering MIDSU-434 Section A	Module Small parts Ultrasound	Academic Year 2018	Academic Session Spring Semester	Default Appraisal Type Final Grade	

Final Grade ( 100.00 )		
Final Examination ( 0.00 )		
Mid Term Examination ( 0.00 )		
Viva ( 0.00 )		
Practical ( 0.00 )		
Lab ( 0.00 )		
Quiz ( 0.00 )		
Assignment ( 0.00 )		
Presentation ( 0.00 )		
Attendance ( 0.00 )		
Tutorial ( 0.00 )		
Project ( 0.00 )		
WorkShop Practice ( 0.00 )		
Internal Assesment ( 0.00 )		
Clinical Skill ( 0.00 )		
Port Folio (0.00)		

#### Edit Appraisals

### Select scale and enter weightage.

Previo	us Next > Sa	ave											
IÞ	1 2 Edit Review a nic Offering MID	2 ] Ind Save	-I	ule Small (	parts Ultraso	und Acade	emic Year 201	8 Academic S	Session Spring Se		Default Appraisal Type Final Grade		
Edit /	Appraisals												
	aisal Overview	10.00	Print Version	Evnort	Calculate	Calculate All	Complete	Student Photo Se	Jact Scala-		✓ Weight: 0.00		6
	[Standard View]		(				F 1	1		141.1.1.1		<b>5 1 1 1</b>	123
	Student Number	Student N		Grade	Scale		Appraisal Date	Appraisal Status	Appraisal Remarks			Fath./Husb. Name	_
	70056368	Fatima Akb	ar		Max 50	1	1.05.2018	×	~	50.00	Booked		
	70056461	Fatima Arfa	an		Max 50	1	1.05.2018	~	~	50.00	Booked		
	70057440	Muhamma	d Asghar		Max 50	1	1.05.2018	~	~	50.00	Booked		
	70058800	Nadia Bush	nra		Max 50	1	1.05.2018	v	~	50.00	Booked		
	70056636	Nida Butt			Max 50	1	1.05.2018	~	Ŷ	50.00	Booked		
	70057429	Muhamma	d Farooq		Max 50	1	1.05.2018	v	×	50.00	Booked		
		ZUGHLA IO			Max 50	1	1.05.2018	~	~	50.00	Booked		
		Mariam Ka			Max 50		1.05.2018	~	~		Booked		
		Warda Mel			Max 50		1.05.2018	~	~		Booked		
			ian.										
		Maha Mir			Max 50		1.05.2018	¥	Y		Booked		
	70057641	Humayun N	Munir		Max 50	1	1.05.2018	~	×	50.00	Booked		
	70050000	DAODA NA	CCM.		Mar. 50		4.05.0040			50.00	Destrad		

THE UNIVERSITY OF Weightage represents percentage of Final term out of 100%. For example, if weightage of final term is 50%, then enter 50 in weightage column.

Scale represents the total marks of Final term. For example, if total marks of final term are 50, then select scale of max 50.



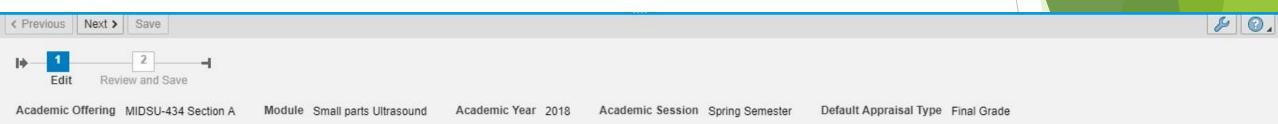
# Enter marks for final examination and press enter.



< Previe	Next > Sa	ave										¥ 0.
	1 2 Edit Review a mic Offering MID	nd Save		porte Liltrage	und Academic Year 201	0 Acadomic S	Cossion Corina Cor	mantar	Dofault Appraical	Type Final Grade		
		SU-434 Section A Moun		parts Ultraso		8 Academic 3	ession Spring Ser	nester	Delault Appraisai	Type Fillal Glade		
	Appraisals											^
1000	[Standard View]	✓ Print Version	Ехр	Calculate	Calculate All Complete	Student Photo Se	lect Scale:		✓ Weight: 0.	00		0
Ē	Student Number	Student Name	Grade	Scale	Appraisal Date	Appraisal Status	Appraisal Remarks	s Weight	Booking Status	Appraiser	Fath./Husb. Name	
	70056368	Fatima Akbar	45.0	Max 50	11.05.2018	¥		50.00	Booked	Muhammad Ahmad Nae	em	
	70056461	Fatima Arfan	40.0	다 × 50	11.05.2018	¥		50.00	Booked	Muhammad Ahmad Nae	em	
	70057440	Muhammad Asghar	42.0	Max 50	11.05.2018	~		50.00	Booked	Muhammad Ahmad Nae	em	-
	70058800	Nadia Bushra	41.0	Max 50	11.05.2018	¥	```	50.00	Booked	Muhammad Ahmad Nae	em	
	70056636	Nida Butt	35.0	Max 50	11.05.2018	~		50.00	Booked	Muhammad Ahmad Nae	em	
	70057429	Muhammad Farooq	38.0	Max 50	11.05.2018	×		50.00	Booked	Muhammad Ahmad Nae	em	
	70056659	ZUGHLA IQBAL	37.0	Max 50	11.05.2018	¥		50.00	Booked	Muhammad Ahmad Nae	em	
	70056552	Mariam Kaleem	36.0	Max 50	11.05.2018	¥		50.00	Booked	Muhammad Ahmad Nae	em	
	70056605	Warda Mehak	38.0	Max 50	11.05.2018	Ý		50.00	Booked	Muhammad Ahmad Nae	em	
	70056536	Maha Mir	39.0	Max 50	11.05.2018	¥		50.00	Booked	Muhammad Ahmad Nae	em	
	70057641	Humayun Munir	40.0	Max 50	11.05.2018	×		50.00	Booked	Muhammad Ahmad Nae	em	
	70056688	RASBA NAEEM	41.0	Max 50	11.05.2018	¥		50.00	Booked	Muhammad Ahmad Nae	em	
	70057402	SYED FAIZAN NAQVI	44.0	Max 50	11.05.2018	~		50.00	Booked	Muhammad Ahmad Nae	em	

For sessional marks you can enter marks in different heads as per your requirement: i:e Quiz (click on it)





Final	Grade	Template	Ξ.

▼ Final Grade ( 100.00 )
Final Examination (0.00)
Mid Term Examination ( 0.00
Viva ( 0.00 )
Practical (0.00)
Lab ( 0.00 )
Quiz ( 0.00 )
Assignment ( 0.00 )
Presentation (0.00)
Attendance (0.00)
Tutorial (0.00)
Project ( 0.00 )
WorkShop Practice ( 0.00 )
Internal Assesment ( 0.00 )
Clinical Skill (0.00)
Port Folio (0.00)

#### **Edit Appraisals**

### Select scale and enter weightage.



< Previo	us Next > Sa	ave									B	0.
17	1 2 Edit Review a nic Offering MID	nd Save	ule Small p	parts Ultraso	und Acad	emic Year 201	8 Academic	Session Spring		Default Appraisal Type Final Grade		
App	aisai Overview											. 8
View	[Standard View]	✓ Print Version	Export _	Calculate	Calculate All	Complete	Student Photo S	elect Scale:		Veight: 0.00	(2)	1
Ē	Student Number	Student Name	Grade	Scale		Appraisal Date	Appraisal Status	Appraisal Remarks	Weight	Booking Status Appraiser	Fath./Husb. Name	
	70056368	Fatima Akbar		Max 10	1	11.05.2018	~	<li>v</li>	10.00	Booked		
	70056461	Fatima Arfan		Max 10	•	11.05.2018	~	· v	10.00	Booked		
	70057440	Muhammad Asghar		Max 10		11.05.2018	~	×	10.00	Booked		
	70058800	Nadia Bushra		Max 10		11.05.2018	~	<. v	10.00	Booked		
	70056636	Nida Butt		Max 10		11.05.2018	~	· ~	10.00	Booked		
	70057429	Muhammad Farooq		Max 10	1	11.05.2018	~	· •	10.00	Booked		
	70056659	ZUGHLA IQBAL		Max 10	1	11.05.2018	~	· ×	10.00	Booked		
	70056552	Mariam Kaleem		Max 10	ł	11.05.2018	~	· ~	10.00	Booked		
	70056605	Warda Mehak		Max 10	1	11.05.2018	~	· · ·	10.00	Booked		
	70056536	Maha Mir		Max 10		11.05.2018	~	· v	10.00	Booked		
	70057641	Humayun Munir		Max 10		11.05.2018	~	· · ·	10.00	Booked		
	70056688	RASBA NAEEM		Max 10	1	11.05.2018	~	<. v	10.00	Booked		
	70057402	SYED FAIZAN NAQVI		Max 10	9	11.05.2018	~	· ~	10.00	Booked		
	70056409	AQSA NASIR		Max 10	1	11.05.2018	~	· ×	10.00	Booked		

Weightage represents percentage of Quiz out of 100%. For example, if weightage of Quiz is 10%, then enter 10 in weightage column.

Scale represents the total marks of Quiz. For example, if total marks of Quiz are 10, then select scale of max 10.





### Enter marks of quizzes and press enter.

< Previ	ous Next > Sa	ave										<i>P</i> 0.
	1 2 Edit Review a mic Offering MID	ind Save	ule p	arts Ultrasound Acad	lemic Year 201	8 Academic S	ession Spring Seme	ester	Default Appraisa	l Type Final Grade		
View	(Standard View)	✓ Print Version	EXA	Calculate Calculate All	Complete	Student Photo Se	lect Scale:		✓ Weight: 0	.00		$\langle \circ \rangle$
5	Student Number	Student Name	Grade	Scale	Appraisal Date	Appraisal Status	Appraisal Remarks	Weight	Booking Status	Appraiser	Fath./Husb. Name	
	70056368	Fatima Akbar	8.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem		
	70056461	Fatima Arfan	7.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem		
	70057440	Muhammad Asghar	6.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem		
	70058800	Nadia Bushra	8.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem		
	70056636	Nida Butt	7.0	Max 10	11.05.2018	~	Ŷ	10.00	Booked	Muhammad Ahmad Naeem		
	70057429	Muhammad Farooq	6.0	Max 10	11.05.2018	~	×	10.00	Booked	Muhammad Ahmad Naeem		
	70056659	ZUGHLA IQBAL	8.0	Max 10	11.05.2018	~	Ŷ	10.00	Booked	Muhammad Ahmad Naeem		
	70056552	Mariam Kaleem	7.0	x 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem		
	70056605	Warda Mehak	8.0	Max 10	11.05.2018	~	×	10.00	Booked	Muhammad Ahmad Naeem		
	70056536	Maha Mir	8.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem		
	70057641	Humayun Munir	7.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem		
	70056688	RASBA NAEEM	8.0	Max 10	11.05.2018	×	~	10.00	Booked	Muhammad Ahmad Naeem		
	70057402	SYED FAIZAN NAQVI	7.0	Max 10	11.05.2018	~	Y	10.00	Booked	Muhammad Ahmad Naeem		
	70056409	AQSA NASIR	8.0	Max 10	11.05.2018	~	×	10.00	Booked	Muhammad Ahmad Naeem		

### For sessional marks you can enter marks in different heads as per your requirement: i:e Assignment (click on it)



	•	·			
					<i>b</i> 0.
I 2					
Academic Offering MIDSU-434 Section A	Module Small parts Ultrasound	Academic Year 2018	Academic Session Spring Semester	Default Appraisal Type Final Grade	
Final Examination (0.00)					
Mid Term Examination (0.00)					
Viva ( 0.00 )					
Practical ( 0.00 )					1
Lab ( 0.00 )					
Quiz ( 0.00 )					
Assignment ( 0.00 )					
Presentation ( 0.00 )					
Attendance ( 0.00 )					
Tutorial ( 0.00 )					
Project (0.00)					
WorkShop Practice ( 0.00 )					
Internal Assesment ( 0.00 )					
Clinical Skill ( 0.00 )					
Port Folio ( 0.00 )					

#### **Edit Appraisals**

Appraisal Overview									
View: (Standard View)	<b>\$</b>	Print Version	Export	Calculate	Calculate All	Complete	Student Photo	Select Scale	

✓ Weight:

### Select scale and enter weightage.



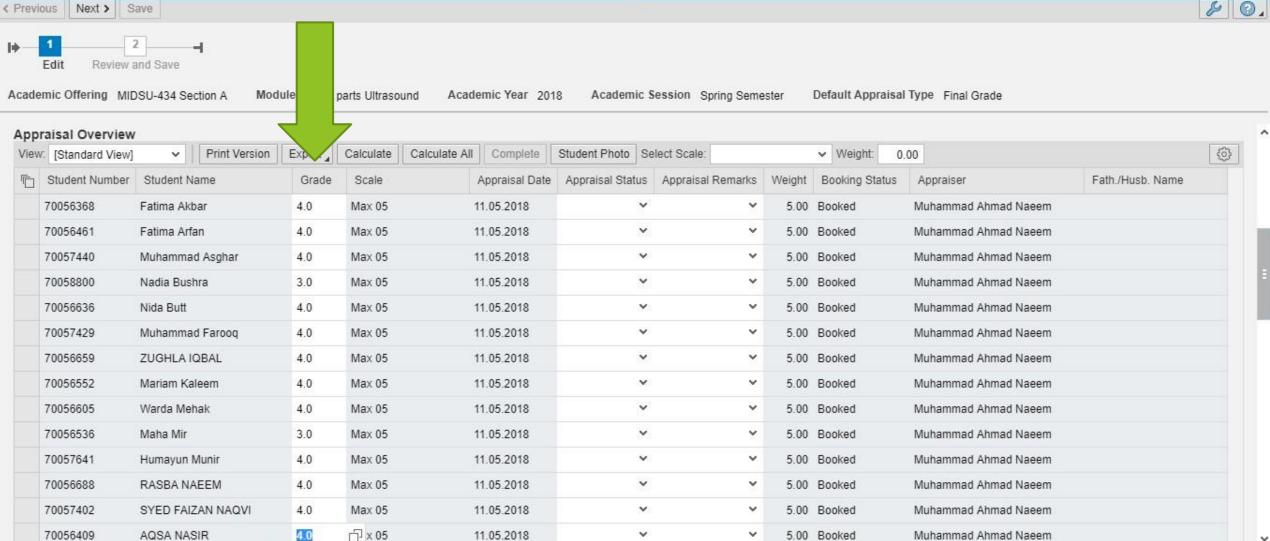
< Pre	vious Next > S	ave											<i>y</i> 0,
<b>  </b> -	Edit Review a	and Save											
Aca	demic Offering MIC	SU-434 Section A Modul	e Small pa	arts Ultrasou	nd Acade	emic Year 201	18 Academic S	ession Spring Se		Default Appraisal	I Type Final Grade	1	
									- 7				
Ap	praisal Overview												
Vi	ew: [Standard View]	✓ Print Version	Export _	Calculate	Calculate All	Complete	Student Photo Se	lect Scale:		✓ Weight: 0.	.00		< <u>ç</u>
	Student Number	Student Name	Grade	Scale		Appraisal Date	Appraisal Status	Appraisal Remarks	Weight	Booking Status	Appraiser	Fath./Husb. Name	
	70056368	Fatima Akbar		Max 05	1	1.05.2018	×	~	5.00	Booked			
	70056461	Fatima Arfan		Max 05	1	1.05.2018	×	~	5.00	Booked			
	70057440	Muhammad Asghar		Max 05	1	1.05.2018	~	~	5.00	Booked			1
	70058800	Nadia Bushra		Max 05	1	1.05.2018	~	~	5.00	Booked			
	70056636	Nida Butt		Max 05	1	1.05.2018	~	~	5.00	Booked			
	70057429	Muhammad Farooq		Max 05	1	1.05.2018	~	~	5.00	Booked			
	70056659	ZUGHLA IQBAL		Max 05	1	1.05.2018	~	~	5.00	Booked			
	70056552	Mariam Kaleem		Max 05	1	1.05.2018	~	~	5.00	Booked			
	70056605	Warda Mehak		Max 05	1	1.05.2018	~	~	5.00	Booked			
	70056536	Maha Mir		Max 05	1	1.05.2018	~	~	5.00	Booked			
	70057641	Humayun Munir		Max 05	1	1.05.2018	~	~	5.00	Booked			
	70056688	RASBA NAEEM		Max 05	1	1.05.2018	~	~	5.00	Booked			
	70057402	SYED FAIZAN NAQVI		Max 05	1	1.05.2018	~	~	5.00	Booked			
													×

Weightage represents percentage of Assignment out of 100%. For example, if weightage of Assignment is 5%, then enter 5 in weightage column.

Scale represents the total marks of Assignment. For example, if total marks of Assignment are 5, then select scale of max 5.



### Enter marks of Assignments and press enter.

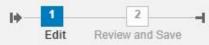


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### For sessional marks you can enter marks in different heads as per your requirement: i:e Presentation (click on it)

< Previous Next > Save



Academic Offering MIDSU-434 Section A

Module Small parts Ultrasound

Academic Year 2018

r 2018 Academic Session Spring Semester

Default Appraisal Type Final Grade

inal Grade Template
<ul> <li>Final Grade (100.00)</li> </ul>
Final Examination (0.00)
Mid Term Examination ( 0.00
Viva ( 0.00 )
Practical (0.00)
Lab ( 0.00 )
Quiz ( 0.00 )
Assignment ( 0.00 )
Presentation (0.00)
Attendance (0.00)
Tutorial (0.00)
Project ( 0.00 )
WorkShop Practice (0.00)
Internal Assesment (0.00)
Clinical Skill (0.00)
Port Folio (0.00)

#### **Edit Appraisals**

Appraisal Overview

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#### Select scale and enter weightage.



<pre></pre>	3									8	2⊿
Edit Review and		Accessed Accessed	demic Year 2018	Academia Fac		Ļ	Default Approival	Type Final Grade			
Academic Offering MIDSU	I-434 Section A Module Small	Darts Ultrasound Aca	uennic rear 2018	3 Academic Ses	ston Spring S		Delault Applaisai	Type Final Grade			
View: [Standard View]	✓ Print Version Export ∡	Calculate Calculate Al	I Complete	Student Photo Selec	ct Scale:		✓ Weight: 0.0	00		<u>{</u>	^
Student Number St	tudent Name Grade	Scale	Appraisal Date	Appraisal Status	Appraisal Remarks	Weight	Booking Status	Appraise	Fath./Husb. Name		
70056368 Fat	tima Akbar	Max 10	11.05.2018	×	~	10.00	Booked				
70056461 Fat	tima Arfan	Max 10	11.05.2018	~	~	10.00	Booked				
70057440 Mu	uhammad Asghar	Max 10	11.05.2018	~	~	10.00	Booked				
70058800 Na	adia Bushra	Max 10	11.05.2018	~	~	10.00	Booked				
70056636 Nid	da Butt	Max 10	11.05.2018	~	~	10.00	Booked				E
70057429 Mu	uhammad Farooq	Max 10	11.05.2018	~	~	10.00	Booked				
70056659 ZU	JGHLA IQBAL	Max 10	11.05.2018	~	~	10.00	Booked				
70056552 Ma	ariam Kaleem	Max 10	11.05.2018	~	~	10.00	Booked				
70056605 Wa	arda Mehak	Max 10	11.05.2018	~	~	10.00	Booked				
70056536 Ma	aha Mir	Max 10	11.05.2018	~	~	10.00	Booked				
70057641 Hu	umayun Munir	Max 10	11.05.2018	~	~	10.00	Booked				
70056688 RA	ASBA NAEEM	Max 10	11.05.2018	~	~	10.00	Booked				
70057402 SY	ED FAIZAN NAQVI	Max 10	11.05.2018	~	~	10.00	Booked				
70056409 AQ	2SA NASIR	Max 10	11.05.2018	~	~	10.00	Booked				
70057035 Ha	adiqa Najam	Max 10	11.05.2018	~	~	10.00	Booked				~

Weightage represents percentage of Presentation out of 100%. For example, if weightage of Presentation is 10%, then enter 10 in weightage column.

Scale represents the total marks of Presentation. For example, if total marks of Presentation are 10, then select scale of max 10.



### Enter marks of Presentations and press

#### 



Ē	Student Number	Student Name	Grade	Scale	Appraisal Date	Appraisal Status	Appraisal Remarks	Weight	Booking Status	Appraiser	Fath./Husb. Name
	70056368	Fatima Akbar	8.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem	
	70056461	Fatima Arfan	9.0	Max 10	11.05.2018	~	×	10.00	Booked	Muhammad Ahmad Naeem	
	70057440	Muhammad Asghar	8.0	Max 10	11.05.2018	×	~	10.00	Booked	Muhammad Ahmad Naeem	
	70058800	Nadia Bushra	8.0	Max 10	11.05.2018	~	¥	10.00	Booked	Muhammad Ahmad Naeem	
	70056636	Nida Butt	8.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem	
	70057429	Muhammad Farooq	9.0	Max 10	11.05.2018	×	~	10.00	Booked	Muhammad Ahmad Naeem	
	70056659	ZUGHLA IQBAL	8.0	Max 10	11.05.2018	v	Ŷ	10.00	Booked	Muhammad Ahmad Naeem	
	70056552	Mariam Kaleem	8.0	Max 10	11.05.2018	×	~	10.00	Booked	Muhammad Ahmad Naeem	
	70056605	Warda Mehak	8.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem	
	70056536	Maha Mir	9.0	Max 10	11.05.2018	v	~	10.00	Booked	Muhammad Ahmad Naeem	
	70057641	Humayun Munir	8.0	Max 10	11.05.2018	*	~	10.00	Booked	Muhammad Ahmad Naeem	
	70056688	RASBA NAEEM	8.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem	
	70057402	SYED FAIZAN NAQVI	8.0	Max 10	11.05.2018	~	~	10.00	Booked	Muhammad Ahmad Naeem	
	70056409	AQSA NASIR	9.0	Max 10	11.05.2018	~	v	10.00	Booked	Muhammad Ahmad Naeem	
	70057035	Hadiqa Najam	8.0	Max 10	11.05.2018	~	v	10.00	Booked	Muhammad Ahmad Naeem	
	70057391	Syed Shajar Nagvi	8.0	다 x 10	11.05.2018	~	v	10.00	Booked	Muhammad Ahmad Naeem	









Final	Grade	Template	-
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Final Grade ( 100.0	0)
Final Examination	n ( 0.00 )
Mid Term Examin	ation ( 0.00 )
Viva ( 0.00 )	
Practical (0.00)	
Lab ( 0.00 )	
Quiz ( 0.00 )	
Assignment ( 0.0	0)
Presentation (0.0	00)
Attendance ( 0.00	0)
Tutorial (0.00)	
Project (0.00)	
WorkShop Practic	ce(0.00)
Internal Assesme	ent ( 0.00 )
Clinical Skill (0.0	0)
Port Folio (0.00)	)

#### **Edit Appraisals**

^

#### Click on box and select all.



<pre>     Previous Next &gt; Save </pre>					P 0.
Edit Review and Save					
Academic Offering MIDSU-434 Section A	Module Small parts Ultrasound	Academic Year 2018	Academic Session Spring Semester	Default Appraisal Type Final Grade	

#### Edit Appraisals

#### Appraisal Overview

'iew: [Standard View]	Prir	rint Version	( Expor	rt 🖌 Calculate	e Calcula	te All Com	plete Student F	Photo Print Repor	<i>r</i> t						
	Student Name	Grade	Scale	AttemptCR	EarnedCR	GradedCR	Appraisal Date	Appraisal Status	Appraisal Remarks	Completed	Not Relevant	Weight	Booking Status	Appraiser	Last Day Attende
	Fatima Akbar		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	0 Booked		
7 UUD040 I	Fatima Arfan		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	0 Booked		
70057440	Muhammad		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	0 Booked		
70058800	Nadia Bushra		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	0 Booked		
70056636	Nida Butt		Rou	5.00	0.00	0.00	11.05.2018	×	~			100.00	0 Booked		
70057429	Muhammad		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	D Booked		
70056659	ZUGHLA IQ		Rou	5.00	0.00	0.00	11.05.2018	×	~			100.00	0 Booked		
70056552	Mariam Kale		Rou	5.00	0.00	0.00	11.05.2018	×	~			100.00	D Booked		
70056605	Warda Mehak		Rou	5.00	0.00	0.00	11.05.2018	×	~			100.00	0 Booked		
70056536	Maha Mir		Rou	5.00	0.00	0.00	11.05.2018	×	~			100.00	0 Booked		
70057641	Humayun M		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	0 Booked		

## All students will be selected and click on calculate all.

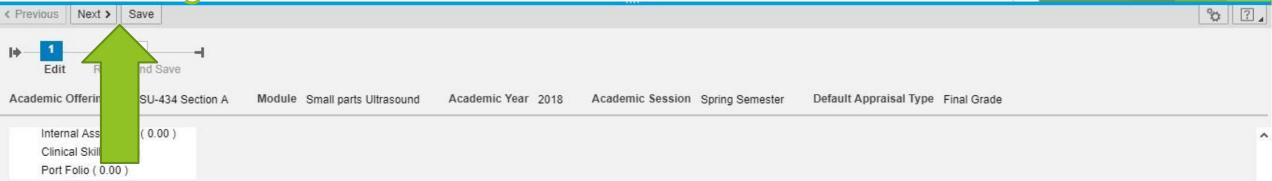
Previo	ous Next > Sa	ave														6
1	1 2 Edit Review a mic Offering MID	nd Save	. Mo	odule Smal	il parts Ultrasc	ounc	cademic Yea	ar 2018 Ac	ademic Session S	pring Semester	Default Appr	aisal Type Fin	al Grade			
	Appraisals raisal Overview	iš														
100000	[Standard View]	✓ Prin	t Version	Export	Calculate	Calculate	e All Comp	plete Student F	Photo Print Repor	t						
6	Student Number	Student Name	Grade	Scale At	ttemptCR E	arnedCR	GradedCR	Appraisal Date	Appraisal Status	Appraisal Remarks	Completed	Not Relevant	Weight	Booking Status	Appraiser	Last Day Attend
	70056368	Fatima Akbar		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	Booked		
	70056461	Fatima Arfan		Rou	5.00	0.00	0.00	11.05.2018	~	*			100.00	Booked		
	70057440	Muhammad		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	Booked		
	70058800	Nadia Bushra		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	Booked		
	70056636	Nida Butt		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	Booked		
	70057429	Muhammad		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	Booked		
	70056659	ZUGHLA IQ		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	Booked		
	70056552	Mariam Kale		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	Booked		
	70056605	Warda Mehak		Rou	5.00	0.00	0.00	11.05.2018	~	¥			100.00	Booked		
	70056536	Maha Mir		Rou	5.00	0.00	0.00	11.05.2018	~	×			100.00	Booked		
	70057641	Humayun M		Rou	5.00	0.00	0.00	11.05.2018	~	~			100.00	Booked		

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#### Click on next and save.

#### This will save the data and you may edit it before Sending to HOD.



#### **Edit Appraisals**

#### Appraisal Overview

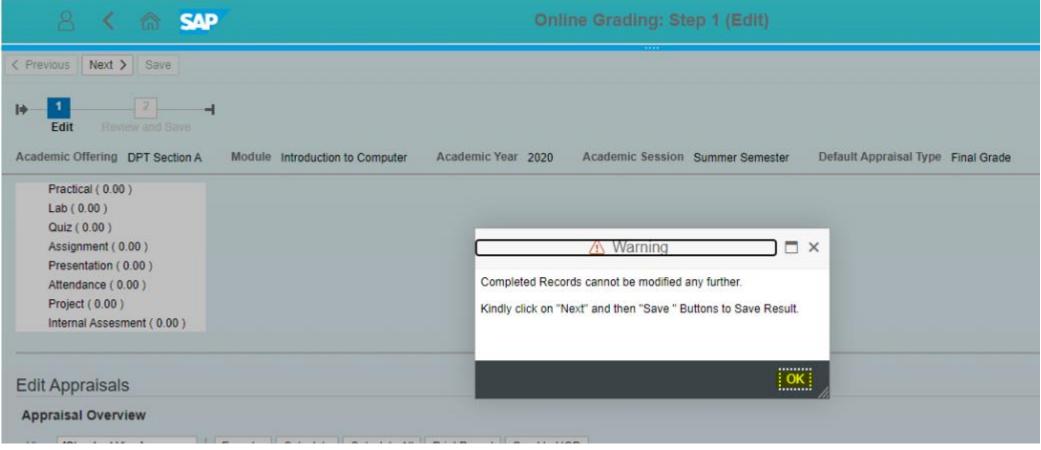
W: [Standard View]	✓ Pri	int Version	n Expo	ort 🖌 Calculate	e Calculat	e All Com	plete Student F	Photo Print Repor	rt						
Student Number	Student Name	Grade	Scale	AttemptCR	EarnedCR	GradedCR	Appraisal Date	Appraisal Status	Appraisal Remarks	Completed	Not Relevant	Weight	Booking Status	Appraiser	Last Day Attend
70056368	Fatima Akbar	89.0	Rou	5.00	5.00	5.00	11.05.2018	~	~	V		100.00	Booked	Muham	
70056461	Fatima Arfan	82.0	Rou	5.00	5.00	5.00	11.05.2018	~	~	~		100.00	Booked	Muham	
70057440	Muhammad	81.0	Rou	5.00	5.00	5.00	11.05.2018	~	~	1		100.00	Booked	Muham	
70058800	Nadia Bushra	83.0	Rou	5.00	5.00	5.00	11.05.2018	~	~	~		100.00	Booked	Muham	
70056636	Nida Butt	74.0	Rou	5.00	5.00	5.00	11.05.2018	~	~	1		100.00	Booked	Muham	
70057429	Muhammad	76.0	Rou	5.00	5.00	5.00	11.05.2018	~	~	V		100.00	Booked	Muham	
70056659	ZUGHLA IQ	79.0	Rou	5.00	5.00	5.00	11.05.2018	~	~	~		100.00	Booked	Muham	
70056552	Mariam Kale	73.0	Rou	5.00	5.00	5.00	11.05.2018	~	~	~		100.00	Booked	Muham	
			-									****	~ · ·		



## Click on Final Grade and then click on Send to HOD.

< Previous Next > Save					P				
Edit Review and Save	-								
Academic Offering DPT Section A	Module Int	troduction to Com	nputer Academic Y	/ear 2020	Academic Session	Summer Semester	Default Appraisal Type	Final Grade	
Practical ( 0.00 ) Lab ( 0.00 ) Quiz ( 0.00 ) Assignment ( 0.00 ) Presentation ( 0.00 ) Attendance ( 0.00 ) Project ( 0.00 ) Internal Assesment ( 0.00 )									
Edit Appraisals									
Appraisal Overview									
View: [Standard View] 🗸	Export ~ C	alculate Calcu	late All Print Report	Send to HOL					
Student Number Student N	ame	Grade	Scale	AttemptCR	EarnedCR Gra	dedCR Appraisal Date	Completed Not Relev	vant Weight	E

## You will get a pop up message. Click on "Ok"



#### Then click on "Next".

A     Conline Grading: Step 1 (Edit)     Q
Previous Next > Save
I 2
Academic Offering       DPT Section A       Module       Introduction to Computer       Academic Year 2020       Academic Session       Summer Semester       Default Appraisal Type       Final Grade         Practical (0.00)       Lab (0.00)       Quiz (0.00)       Assignment (0.00)       Assignment (0.00)       Presentation (0.00)       Attendance (0.00)       Project (0.00)       Internal Assessment (0.00)
Edit Appraisals         Appraisal Overview         View:       [Standard View]       View:       Calculate       Calculate All       Print Report       Send to HOD
epared By: Adeel Akram

ERP Department, Lahore Campus

## You will get a pop up message. Click on "ok".

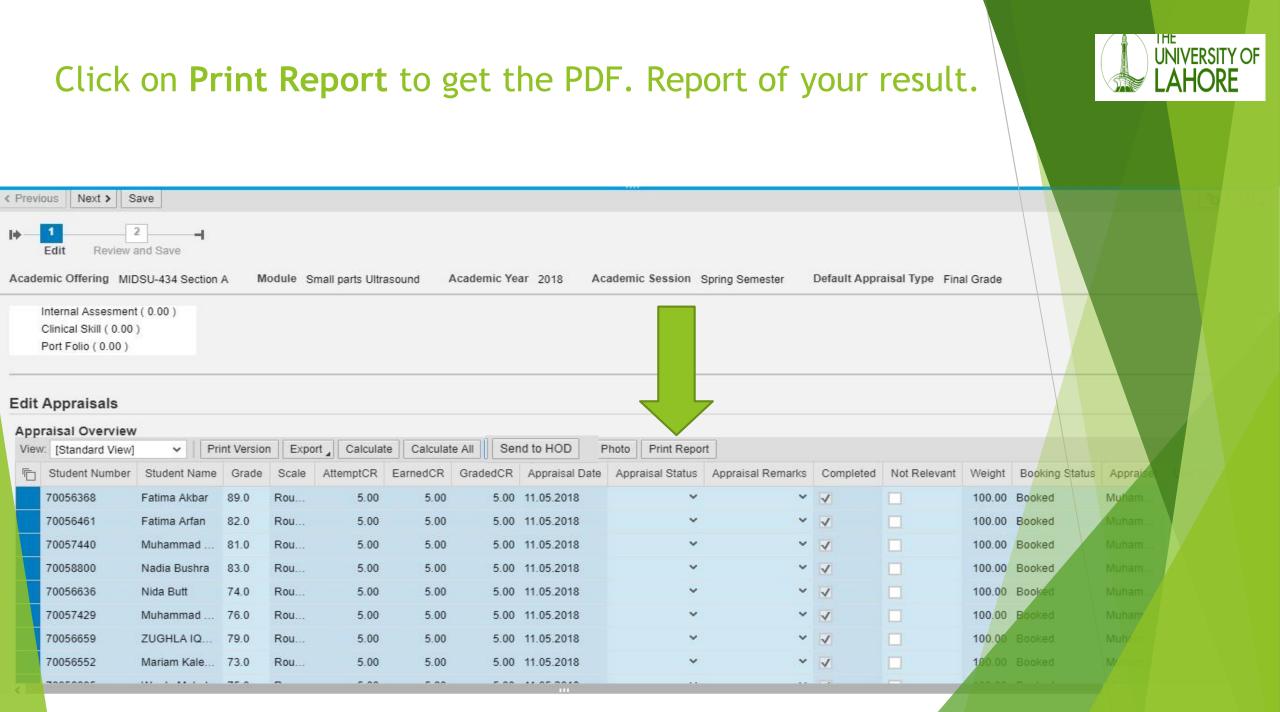
8 < 🏠 SAP	Online Grading: Step 1 (Edit)	
< Previous Next > Save		
Image: Contract of the section A     Image: Contract of the section A       Image: Contract of the section A     Module Introduct	tion to Computer Academic Year 2020 Academic Session Summer Semester Default Appraisal Type Final Grade	
Practical ( 0.00 ) Lab ( 0.00 ) Quiz ( 0.00 ) Assignment ( 0.00 ) Presentation ( 0.00 ) Attendance ( 0.00 ) Project ( 0.00 ) Internal Assesment ( 0.00 )	Completed records cannot be modified any further Kindly click on "SAVE" to save changes.	
Edit Appraisals	OK Cancel	
Appraisal Overview View: [Standard View]  View: Calculat	Next > Save     Review and Save     ffering DPT Section A Module Introduction to Computer Academic Year 2020 Academic Session Summer Semester Default Appraisal Type Final Grade     al (0.00)   .00) <t< td=""></t<>	

#### Then click on "Save".

8 <	â sap	Online Grading: Step 2 (Review and Save)									
Previous Next > 2 appraisals have been											
Image: Contract of the section A determined of the sect											
Edited Appraisals	✓   Exc	port V Print Report									2
Student Number		Grade Scale	AttemptCR	EarnedCR	GradedCR	Appraisal Date	Completed	Not Relevant	Weight	Booking Status	Appraiser

## By clicking on save. Your all record will be sent to HOD successfully.

8 <	r sap			Online Grading								
<ul> <li>Record(s) sent to HOD</li> <li>All appraisals have been</li> </ul>												
Academic Offering DPT Section A Module Introduction to Computer Academic Year 2020 A							Academic Session Summer Semester Default Appraisal Type Final Grade					
Final Appraisal Res												
View: [Standard View]	Export	Print Report									2	
Student Number	Student Name Grad	e Scale	AttemptCR	EarnedCR	GradedCR	Appraisal Date	Completed	Not Relevant	Weight	Booking Status	Appraiser	
7000000		D 1 400	0.00	0.00	0.00	07.00.0000			****	o		



## For signing out, simply click on Sign Out



